**Job Description**

**AAUW Tech Trek New Mexico Camp**

**Student Counselor**

**($400 Stipend)**

**Purpose of the position**: Assist teachers, Dorm Monitors and Camp Director during camp activities and field trips, as well as attend to general camper needs during the week of Tech Trek Camp.

**Student Counselor Selection Criteria:** A student counselor should be highly responsible and flexible as well as a positive role model to campers. Student counselors must be empathetic and mature enough to handle emotional challenges. A calm and uplifting disposition, which encourages learning and positive personal growth, is required. Similarly, positive and active engagement when with the campers, during classes, workshops, fieldtrips and other associated camp activities is expected.

**Responsibilities and Duties**

* Be familiar with camp schedule and activities
* Supervise students throughout daily activities, including classes, free-time activities and meals
* Assist in preparation of activity materials for campers when needed, ensure activities start on-time
* Provide a safe environment by monitoring campers and ensure they are where they need to be
* Act as a good role model for girls, including warm, positive outlook and attitude
* Assist teachers during class time with projects and materials
* Communicate with other camp staff regularly and monitor challenges as they occur
* Provide opportunities for all girls to be involved in the camp activities and interact with group
* Work closely with an assigned Dorm Mom and Junior Counselor and assist other camp staff with any activity needs as they arise.
* Submit background check to Volunteer Coordinator and become an AAUW Member (paid for by AAUW)

**Qualifications**

* Ability to work on a team, in a large group
* Extremely flexible and adaptive to changes in scheduling
* Highly proactive and responsive
* Enjoy working with 12-13 year old girls, preferably with experience in a similar setting
* Commitment to STEM education
* Coursework in STEM fields, preferred
* Warm, outgoing, empathetic, inclusive personality

**Commitment Expected/Training**

* Attend training with Camp Director (approximately 8 hours) at beginning of camp week. (Saturday afternoon, June 9th)
* Reside on campus during the week of camp, Saturday June 9th, 2018 – Saturday June 16th, 2018. (Camp ends at 3 pm on Saturday, June 16th. Room and board provided by AAUW)
* Join campers and camp staff at all meals.
* Must be available for the duration of the camp